

**WINDSOR UTILITIES COMMISSION
BOARD OF COMMISSIONERS MEETING
PUBLIC MEETING MINUTES
WEDNESDAY, JUNE 21, 2023**

A public meeting of the Windsor Utilities Commission Board of Commissioners was held on Wednesday, June 21, 2023, at 4545 Rhodes Drive, Windsor, Ontario and via Zoom Conference call.

ATTENDANCE

Commissioners: Kieran McKenzie (Chair), Doug Lawson, Jim Morrison, Ed Sleiman, Gary Kaschak, Mario Sonogo

Management: President & CEO G. Rossi; VP Business Development K. Taylor; VP Corporate Services & CFO M. Carlini; VP Water Operations R. Spagnuolo; VP Customer Care and Corporate Operations P. Gleason; VP Hydro Operations J. Brown; Director of Finance G. Boose; Director of Procurement and Supply Chain R. McIntyre; Director Operations (Water) D. Melnyk; Director of Information Technology M. Vinhaes; Director Engineering (Water) C. Manzon; Manager Water Operations G. Switzer; Manager Water Operations D. Mustac; Manager Corporate Communications and Public Relations C. Beliciu; Governance and Records Coordinator A. Pelaccia; Project Management Business Development, N. Anderson; Coordinator of Corporate Initiatives M. Underwood

Guests: Tony Ardovini, City of Windsor

Regrets: Egidio Sovran

CALL TO ORDER & DECLARATION OF CONFLICTS OF INTEREST

The Chair, noting quorum, called the meeting to order at 1:00 p.m.

No conflicts of interest were declared.

CONSENT AGENDA

Moved and seconded

That the following Consent Agenda items be approved as recommended:

3.1 THAT the WUC Board Public Meeting Minutes of April 26, 2023 BE

APPROVED.

- 3.2 THAT the Pre-Order of Central Corridor Feedermain Valves report be RECEIVED, and THAT Management be authorized to pre-order valves for the 2024 Central Corridor Feedermain tenders in the summer of 2023.

-CARRIED

COMMUNICATION AGENDA

The ENWIN President & CEO provided an overview of item 4.3, ENWIN President & CEO Report.

A Board Member inquired about fluoride implementation during the discussion of item 4.6, Water Operations. The VP Water Operations responded that fluoride integration is fully operational and that a press release was published in 2022.

Moved and seconded

That the following In Camera Communication Agenda items be received as recommended:

- 4.1 Report of the Chair of the WUC Audit and Finance Committee
- 4.2 Draft WUC Audit and Finance Committee Meeting Minutes of June 7, 2023
- 4.3 ENWIN President & CEO Report
- 4.4 WUC Financial and Corporate Compliance for Quarter Ending Q1, 2023
- 4.5 WUC Q1 2023 Financial Review
- 4.6 Water Operations
- 4.7 Old Treatment Plant (OTP) Decommissioning Progress Report
- 4.8 Customer Care & Corporate Operations
- 4.9 2020-2024 Strategic Plan Progress
- 4.10 WUC Board of Commissioners Annual Work Plan
- 4.11 WUC Initiatives Tracking
- 4.12 ENWIN Corporate Entities and WUC 2023 Meeting Dates

-CARRIED

EXECUTIVE REPORTS

None noted.

IN CAMERA SESSION

Moved and seconded

Pursuant to the Municipal Act section 239(2) that the Commission be directed to move in camera for the purpose of consideration of the following items of business:

- 6.1 WUC Board of Commissioners Meeting In Camera Minutes of April 26, 2023
s. 239(2)(i) scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which if disclosed could reasonably be expected to prejudice significantly the competitive position of a person or organization.

6.2 Report of the Chair of the WUC Audit and Finance Committee (Verbal Report)
s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

6.3 Draft WUC Audit & Finance Committee In Camera Meeting Minutes of June 7, 2023
s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

6.4 Enterprise Risk Management
*s. 239(2)(a) the security of the property of the municipality or local board;
(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person.*

6.5 Cyber Security Update
s. 239(2)(a) the security of the property of the municipality or local board.

6.6 Redundant Water Service Update
s. 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

-CARRIED

The In Camera session commenced at 1:16 p.m.

The In Camera session concluded at 1:27 p.m.

RESUME PUBLIC MEETING SESSION

Moved and seconded
That the Commission move to resume the public meeting session.

-CARRIED

TRANSMISSION OF RECOMMENDATIONS

Moved and seconded
THAT the recommendations discussed in camera be brought forward for consideration.

-CARRIED

Moved and seconded
THAT the WUC Board of Commissioners Meeting In Camera Minutes of April 26, 2023 be received.

-CARRIED

Moved and seconded

THAT the Draft WUC Audit and Finance Committee In Camera Meeting Minutes of June 7, 2023 be received.

-CARRIED

Moved and seconded
THAT the Enterprise Risk Management 2023 report be received.

-CARRIED

Moved and seconded
THAT the Cyber Security Update report be received.

-CARRIED

Moved and seconded
THAT the Redundant Water Service Update be received.

-CARRIED

OTHER BUSINESS

None noted.

MEETING TERMINATION

Moved and seconded
That the meeting be terminated.

-CARRIED

Meeting terminated at 1:28 p.m.

Recording Secretary

Board Chair