



WINDSOR  
UTILITIES  
COMMISSION

## BOARD OF COMMISSIONERS MEETING PUBLIC SESSION

Wednesday, September 28, 2022 @ 11:00 a.m.  
Virtual and In Person Session  
Boardroom, 4545 Rhodes Dr., Windsor, Ontario

### Commissioners

D. Dilkens (chair)	J. Hawkins
K. McKenzie	D. Lawson
M. Sonogo	J. Morrison
E. Sovran (vice-chair)	J. Gill

- 
1. **Call to Order & Declarations of Conflict of Interest**
  2. **Summary of Business**
  3. **Consent Agenda**
    - 3.1 Special Joint Meeting of WUC and Union Water Supply System  
Joint Board of Management Minutes of June 15, 2022
    - 3.2 WUC Board Public Meeting Minutes of June 22, 2022
  4. **Communication Agenda**
    - 4.1 Report of the Chair of the WUC Governance Committee (*Verbal Report*)
    - 4.2 Draft WUC Governance Committee Meeting Minutes of August 22, 2022
    - 4.3 Report of the Chair of the WUC Audit and Finance Committee (*Verbal Report*)
    - 4.4 Draft WUC Audit and Finance Committee Meeting Minutes of September 14, 2022
    - 4.5 September 2022 ENWIN President & CEO Report\*
    - 4.6 WUC Financial and Corporate Compliance for Quarter Ending Q2, 2022
    - 4.7 WUC Q2 2022 Financial Review

\*Report not considered by a Committee

- 4.8 WUC Sinking Fund Update
- 4.9 Water Operations\*
- 4.10 Annual Water Audit Reports
- 4.11 MECP Audit Report\*
- 4.12 RFP #2022-047 - Engineering Services for Central Corridor Feedermain Design & Construction\*
- 4.13 Contract Approval Summary – Water\*
- 4.14 Customer Care & Corporate Operations\*
- 4.15 Strategic Plan Implementation – September 2022 Update\*
- 4.16 Records Management System Modernization Project Update\*
- 4.17 WUC Board of Commissioners Annual Work Plan
- 4.18 WUC Initiatives Tracking
- 4.19 ENWIN Corporate Entities and WUC 2022 Meeting Dates

**5. ENWIN Executive Reports**

- 5.1 Property, Plant & Equipment ("PP & E") and Intangible Asset Policy (Capitalization Policy)
- 5.2 Working for Workers Act, 2022; Bill 88 – Written Policy on Electronic Monitoring
- 5.3 2023 Board and Committee Meeting Schedule
- 5.4 Recruitment and Selection of WUC Commissioners
- 5.5 Asset Management Plan\*
- 5.6 Contract Award: RFP 2022-036 Engineering Services for the Old Treatment Plant (OTP) Demolition, Re-design, and Construction Oversight\*
- 5.7 Presentation - WUC 2023 Operating and Capital Budgets
- 5.8 WUC 2023 Business Plan including the Operating and Capital Budgets

**6. In Camera Session (enclosed under separate cover)**

6.1 WUC Board of Commissioners Meeting In Camera Minutes of June 22, 2022  
*s. 239(2)(i) scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which if disclosed could reasonably be expected to prejudice significantly the competitive position of a person or organization.*

**6.2 Draft WUC Governance Committee In Camera Meeting Minutes of August 22, 2022**  
*s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

**6.3 WUC Open Legal Actions: Semi-Annual Update (as of June 30, 2022)**  
*s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

**6.4 RFP - Temporary Employment Services – Contract Award\***  
*s. 239(2)(i) scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which if disclosed could reasonably be expected to prejudice significantly the competitive position of a person or organization.*

**6.5 Cyber Security Update\***  
*s. 239(2)(a) the security of the property of the municipality or local board.*

**6.6 Utilities Locate Service Update\* (Table Drop)**  
*s. 239(2)(i) scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which if disclosed could reasonably be expected to prejudice significantly the competitive position of a person or organization.*

**6.7 LaSalle Water Agreement\***  
*s. 239(2)(i) scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which if disclosed could reasonably be expected to prejudice significantly the competitive position of a person or organization.*

**7. Other Business**

**8. Conclude Meeting**