



WINDSOR  
UTILITIES  
COMMISSION

## BOARD OF COMMISSIONERS MEETING PUBLIC SESSION

Wednesday, April 27, 2021 @ 11:00 a.m.

Due to the COVID-19 pandemic, ENWIN offices remain closed to the public. For purposes of the public portions of the meeting, a conference call number will be provided to interested parties upon request to [cbebbington@enwin.com](mailto:cbebbington@enwin.com) at least 24 hours prior to the meeting.

### Commissioners

D. Dilkens (chair)	J. Hawkins
K. McKenzie	D. Lawson
M. Sonogo	J. Morrison
E. Sovran (vice-chair)	J. Gill

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1. **Call to Order & Declarations of Conflict of Interest**
  2. **Summary of Business**
  3. **Consent Agenda**
    - 3.1 WUC Board Public Meeting Minutes of February 16, 2022
  4. **Communication Agenda**
    - 4.1 Report of the Chair of the WUC Audit and Finance Committee (*Verbal Report*)
    - 4.2 Draft WUC Audit and Finance Committee Meeting Minutes of April 13, 2022
    - 4.3 Q2-2022 ENWIN President & CEO Report\*
    - 4.4 Water Operations\*
    - 4.5 2021 Annual Compliance Report Summary\*
    - 4.6 Contract Award: RFT 2021-049 Fluoridation System Installation\*
    - 4.7 Contract Approval Summary – Water\*
    - 4.8 Contract Extension and Additional Funding - Geotechnical Investigation Services\*
    - 4.9 Customer Care & Corporate Operations\*

\*Report not considered by a Committee

- 4.10 Strategic Plan Implementation – April 2022 Update\*
- 4.11 2021 Annual Report Draft – Windsor Utilities Commission\*
- 4.12 Feminine Products in the Workplace- Update\*
- 4.13 WUC Board of Commissioners Annual Work Plan
- 4.14 WUC Initiatives Tracking
- 4.15 ENWIN Corporate Entities and WUC 2022 Meeting Dates

**5. ENWIN Executive Reports**

- 5.1 Sale and Other Disposition of Land\*
- 5.2 WUC 2021 Development Charge Funds Request
- 5.3 Windsor Utilities Commission 2021 Financial Review
- 5.4 Windsor Utilities Commission (“WUC”) Audit Findings
- 5.5 Windsor Utilities Commission 2021 Audited Financial Statements

**6. In Camera Session (enclosed under separate cover)**

6.1 WUC Board of Commissioners Meeting In Camera Minutes of February 16, 2022  
*s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board*

6.2 Draft WUC Audit and Finance Committee In Camera Meeting Minutes of April 6.1  
13, 2022  
*s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

6.3 Essex County Water Study Update\*  
*s. 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.*

6.4 New Locate Legislation\*  
*s. 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees.*  
*s. 239(2)(i) trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.*

6.5 Property Matter\*  
*s. 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.*

**7. Other Business**

**8. Conclude Meeting**