



Self-Declaration Form Debt Retirement Charge (DRC) Exemption

The Ontario government has announced the removal of the Debt Retirement Charge (DRC) from residential electricity consumers' bills for electricity consumed after December 31, 2015. In addition, non-residential customers who have at least one eligible residential unit may be exempt from paying the DRC up to 1,500 kilowatt-hours (kWh) of monthly consumption multiplied by the number of eligible residential units stated in its declaration form.

Customers with a bulk metered multi-unit residential complex can self-declare their eligibility for the Debt Retirement Charge Exemption if they qualify. Please return this completed form as soon as possible to register your account so that you may receive the exemption from paying the DRC for the first 1,500 kWh of electricity used per month per eligible residential unit. This exemption applies only to electricity consumed on or after January 1, 2016. Declarations received after that date will be applied to the next bill and not applied retroactively.

Step One – Does your account qualify?

As defined in Ontario Regulation (O.Reg. 493/01), you qualify for DRC reduction if your account relates to:

An eligible residential unit that:

- (a) is a self-contained set of rooms located in a building or structure,
- (b) contains kitchen and bathroom facilities that are intended for the use of that unit only, and
- (c) is used or intended for use as a residential premise.

Please visit www.ontario.ca/drc for more information on the DRC exemption.

Step Two – Complete this form:

If your account qualifies, please fill in the information below. If you have more than one qualified account, list each account separately. Please attach a separate page if you run out of room. If there are units in your building or complex that are metered or billed separately from the account referenced, do not include them in the total number of units for this account.

By completing this form, you certify that the account(s) listed below provide(s) electricity that is consumed in at least one eligible residential unit.

Self-Declaration under the Electricity Act as an eligible Multi-Unit Residential Complex

Account Number	Account Holder Name(s)	Service Address	Number of Eligible Residential Units

Acknowledgement:

By completing this form, you are certifying that the information contained herein is complete and accurate and that you will notify ENWIN Utilities Ltd. promptly if any information changes. You must advise ENWIN Utilities Ltd. promptly in writing if your account ceases to qualify for the Debt Retirement Charge exemption as an eligible multi-unit residential complex or if there is a change in the number of units with the property or complex.

The following individuals have authority to provide and certify the accuracy of the information on this form and any additional attachments. It is an offence to make a false or deceptive statement in a document submitted under Part V.1 (Debt Retirement Charge) of the *Electricity Act, 1998*. Any penalty resulting from falsifying this Self Declaration Form shall be borne by the account holder. Please complete the applicable section below:

Corporation's Name: _____ Name & Office of Authorized Officer: _____ [Please Print]	I certify that the above information to be true, correct and complete. _____ <i>Signature of Authorized Officer</i>	Date: _____
Sole Proprietor: _____ Name of Applicant: _____ [Please Print]	I certify that the above information to be true, correct and complete. _____ <i>Signature of Applicant (should be same as Account Name)</i>	Date: _____
Partnership's Name: _____ Name of Authorized Individual to sign on behalf of Partnership: _____ [Please Print]	I certify that the above information to be true, correct and complete. _____ <i>Signature of Authorized Individual</i>	Date: _____

ENWIN Utilities Ltd. will use the information collected on this form for the purposes of confirming your eligibility as an eligible multi-unit residential complex for purposes of DRC calculation. This information is being collected and used for billing and auditing purposes and will remain confidential in accordance with ENWIN Utilities Ltd.'s privacy policy.

To qualify for the exemption, this self-declaration form must be completed and returned to ENWIN Utilities Ltd.

Step Three – Return this Completed form to:

Mail: ENWIN Utilities Ltd.
Attn: Supervisor, Customer Accounts
787 Ouellette Ave.
P.O. Box 1625, Station A
Windsor, ON N9A 5T7

Email: info@enwin.com Fax: (519) 255-7423